

**THE MINISTRY OF NATIONAL EDUCATION**  
**THE NATIONAL UNIVERSITY OF ARTS IN BUCHAREST**

**METHODOLOGY**  
**ON THE ADMISSIONS EXAMINATION IN THE FIRST**  
**CYCLE OF BACHELOR'S STUDIES**  
**SEPTEMBER 2013**

Approved in the Senate's meeting on 4 March 2013

**BUCHAREST**

# THE ADMISSIONS EXAMINATION IN THE FIRST CYCLE OF BACHELOR'S STUDIES

SEPTEMBER 2013

In compliance with the provisions of art. 142-145, 151-158, 199 in the Law on National Education 1/2011, as subsequently amended.

In compliance with the provisions of the Law 288/2004 regarding the organization of academic studies, as subsequently amended.

In compliance with the provisions of the Government Emergency Ordinance 133/2000 on fees in public undergraduate and graduate education, approved as subsequently amended through the Law 441/2001, as subsequently amended.

In conformity with the Government Decision 1004/2002 on stimulating pupils and students awarded in international school competitions for secondary education and doctoral students who achieved great results in their research activity, as subsequently amended.

In compliance with the provisions of the Government Decision 707/2012 for the approval of the Classification of the academic fields and specializations / study programs, of the higher education structure, of fields and accredited or temporarily authorized academic study programs, of geographical sites, of the number of transferable credits for each program of academic studies, type of education or teaching language, as well as of the maximum number of enrolled students, as subsequently amended.

In conformity with the Government Decision 536/2011 modified by the Government Emergency Ordinance 96/2012 concerning the organization and operation of the Ministry of Education, as subsequently amended.

*The National University of Arts in Bucharest* is an education and artistic creation university, rated by the Romanian Agency for Quality Assurance in Higher Education as *Highly Trustworthy* after the institutional evaluation, comprises study programs accredited by the Romanian Agency for Quality Assurance in Higher Education, and is entitled to organize admissions examinations for the scientific field of *Arts*.

The mission of the *National University of Arts in Bucharest* is to create and capitalize on artistic and scientific knowledge, to confer professional qualifications competitive on the labor market through programs of initial education in the B-M-D system (Bachelor, Master, Doctorate) and programs of continuous education.

## **CHAPTER I**

### **THE ORGANIZATION OF THE ADMISSIONS EXAMINATION**

**Art.1.** The first-year admission at the National University of Arts in Bucharest is organized as an examination based on the present methodology in compliance with the legal regulations in force.

**Art.2.** Admission is organized in specific study fields, for the accredited specializations / study programs within each faculty.

**Art.3.** The admissions examination for all specializations is organized in a single session which begins on **September 11<sup>th</sup>, 2013**.

**Art.4.** For the admissions examination, the National University of Arts offers to all the interested candidates the opportunity to train within the premises of the institution with qualified teaching personnel during the summer holidays, between July 29<sup>th</sup> – August 24<sup>th</sup> 2013. The training courses are organized in two two-week phases, for 6 hours a day (Saturdays included). The fee is 500 RON for both phases: 250 RON between July 29<sup>th</sup> – August 10<sup>th</sup> (the first phase) and 250 RON for 12 – 24 August 2013 (the second phase).

**The training application** period starts on July 9<sup>th</sup> 2013, Monday-Friday, between 12.00-14.00.

**Art.5.** In order to inform the candidates about the admissions examination, an “Admission Bulletin Board” will be organized in the university courtyard. Useful information, recommendations and indications for the candidates will be posted on the Board. The materials will offer detailed accounts regarding the organization of the admissions examination, the number of places, the submission terms, the organization and carrying out of the examination, as well as the rules which must be complied with during the examination.

**Art.6.** In conformity with the principle of academic autonomy, the admissions examination in the National University of Arts in Bucharest is organized unitarily, based on its own regulations which will be made public in due time.

**Art.7.** All information concerning the admissions examination will also be made public on the university website.

**Art.8.** In order to organize and carry out the admissions examination in good conditions, the admissions commission at the level of the university is appointed through the Rector's decision. The commission consists in the Rector, the Vice-Rector, the faculty deans and other members of the teaching personnel. The Rector appoints as the commission's secretary a member of the teaching personnel who did not fill this position the previous year.

**Art.9.** An admissions commission will be established for each faculty, and will comprise a president – usually, the faculty dean – the members of the faculty council and other members of the teaching personnel in that faculty. The president of the faculty admissions commission appoints a secretary who did not fill the position the previous year.

**Art.10.** The faculty admissions commissions are appointed through the Rector's decision at least 10 days before the beginning of the examinations and are subordinate to the university admissions commission.

**Art.11.** The faculty admissions commissions are directly accountable for the organization and carrying out of the admissions examinations, including their confidential nature.

**Art.12.** The faculty admissions commissions must ensure the consistency of the information concerning the admissions examination on the university website.

**Art.13.** The university admissions commission will carry out the training of faculty admissions commissions and will permanently check the manner in which the latter fulfill their duties and responsibilities. It is recommended that admissions commissions establish a detailed schedule and take measures for the organization of activities and training of the teaching personnel involved in the admissions examinations.

## **CHAPTER II**

### **THE CANDIDATES**

**Art.14.** Graduates of secondary education with a Bacalaureate's or equivalent diploma may participate in the Bachelor admissions examination.

**Art.15.** Citizens of the European Union, the European Economic Area and Switzerland may participate in the admissions examination under the same circumstances as the Romanian citizens, including tuition fees. The specialized center with the Ministry of National Education, will recognize and validate studies carried out outside Romania before the candidates' applications, and to this end each candidate must submit upon application the certificate of studies recognition.

**Art.16.** For the admission, the foreign citizens must submit a certificate of Romanian linguistic competence issued by institutions authorized by the Ministry of National Education. The same conditions apply to students' transfers between the accredited higher education institutions which are legally authorized to enroll foreign citizens. Should the student transfer from a university from abroad, the respective university must be acknowledged by the Romanian state.

**Art.17.** A candidate may be admitted and enrolled in maximum two study programs simultaneously, irrespective of the institutions organizing them. An admitted candidate may benefit from study grants for a single Bachelor's program. The candidate admitted to several faculties will choose the grant-funded study program by submitting the original Bacalaureate diploma or its equivalent to the faculty s/he wishes to enroll in. Should the student be enrolled in his/her second Bachelor's studies program, s/he will submit a certificate attesting the type of funding for the previous program. Should students exceed the duration of state-funded studies, they bear the related costs under the law.

**Art.18.** Candidates to the Bachelor's admissions examination who were awarded (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes) in national and international school competitions, by country group, in continental or world-level artistic competitions at least once in the last two years (2011/2012 and 2012/2013); first prize or the gold medal in international competitions at least once in the last four years (2009-2013); as well as awards recognized by the Ministry of National Education, will

benefit from special conditions at the admission (see Annex 2). Candidates may benefit from this provision only once, in compliance with regulations in force.

**Art.19.** In order to comply with regulations currently in force concerning the registry of diplomas in Romania, all candidates, including married female candidates, will be registered for the admissions examination under the name in the birth certificates. In order to avoid misunderstandings, candidates will write in the standard application and the examination pass issued by the university both the name in the birth certificate and, between brackets, the name in the marriage license, adoption certificate or other legal certificates regarding the change of name or surname, with the father's or mother's initial, as the case may be.

**Art.20. 1.** A candidate may participate simultaneously in the admission of several specializations within the National University of Arts in Bucharest or other higher education institutions (should the examinations schedule allow it), but may be admitted to only one state-funded place.

**2.** The candidate admitted to several universities should choose the faculty where s/he wants to benefit from state-funding and should submit the file with the original diplomas immediately after the posting of results.

**3.** The students of the National University of Arts enrolled in previous years on state-funded places who drop out or decide to enroll in a second specialization within the same or within another university, benefit from a state-funded place only over the regular study period (i.e., deducting from the duration of studies in the new specialization the state-funded period in the initial specialization).

Should the first specialization be fee-paying, the second specialization may be state-funded.

**4.** Students in private higher education institutions with accredited or temporarily authorized specializations who are admitted on state-funded places subsequent to an examination, at the same specialization, may benefit from the recognition of their studies, and the Senate will establish the year of study in which they can be enrolled, as well as the requisite equivalence examinations.

**5.** Candidates who hold a Bachelor's diploma may enroll in a second fee-paying specialization, and must declare whether they pursued another state-funded specialization.

6. Candidates who hold a Bachelor's diploma from a private university are entitled to pursue a second specialization in public higher education institutions on state-funded / fee-paying places subsequent to their admission.

7. Candidates who hold a Bachelor's diploma from a public or private higher education institution are entitled to apply for an admissions examination in a new field as follows:

- if for the first specialization the student benefitted from state funds, for the second specialization s/he will no longer benefit from a fee waiver;

- if for the first examination the student paid fees in public or private higher education institutions, for the second specialization s/he may benefit from a state-funded place, should s/he meet the requirements of admission.

**Art.21.** For candidates of Romanian ethnicity in the Moldavian Republic, Albania, Bulgaria, Macedonia, Serbia, Ukraine or Hungary, as well as for Romanians with foreign residence, the number of places for Bachelor's studies is approved through a Government Decision.

**Art.22.** The distribution of students on state-funded places, with or without a scholarship, on levels of education and countries is carried out annually, through the decision of the Minister of National Education and the Minister of External Affairs.

**Art.23.** The filling of state-funded places, with or without a scholarship, is based on an examination. The selection criteria and admission conditions are the same as for Romanian candidates.

**Art.24.** For Roma candidates, the distribution of state-funded places on faculties is done proportionally with the number of applicants. The selection criteria and admission conditions are the same as for Romanian candidates.

### CHAPTER III REGISTRATION OF THE CANDIDATES

**Art.25.** The National University of Arts in Bucharest will inform the candidates about the documents necessary for registration, by posting them at the headquarters of the university and on the university website.

**Art.26. The registration of the candidates for the admissions examination** is carried out at the Secretariat of faculties between **Monday September 2<sup>nd</sup> and Monday September 9<sup>th</sup> 2013** for all specializations.

**Art.27.** For the admissions examination, the admission fee in the National University of Arts in Bucharest is **100 RON** which will be paid at the cashier in the Bucharest National University of Arts upon registration.

**Art.28.** In order to register for the admissions examination in the first year of Bachelor's studies, the candidates will submit an **envelope file** with the following documents:

- a) In order to fill out the SINGLE ENROLMENT REGISTRY, each candidate must fill out the REGISTRATION SHEET for the Bachelor's studies program (see ANNEX 1).
- b) **the Baccalaureate diploma or its equivalent in the original** and a notarized transcript thereof

Candidates who graduated the Baccalaureate examinations in the school year 2012/2013 may submit for registration, for the admissions session immediately following the Baccalaureate examinations in 2013, a certificate issued by the educational institution which should include the general average, the averages of the school years, its validity term, and a document specifying that the Baccalaureate diploma has not yet been issued.

In order to be enrolled, candidates on grant-funded places must submit their original Baccalaureate diplomas before a date established by each faculty, in accordance with the commitment agreement signed upon submission of the registration sheet / application.

Should the candidate fail to submit his/her original Baccalaureate diploma out of his/her own fault, within the deadline established in the commitment agreement (annexed to the registration sheet), s/he will **lose the state-funded place**.

- c) an authorized copy of the birth certificate; the faculty may authorize the copy;



d) a standard medical certificate issued by schools' medical centers, local clinics or company clinics, attesting that the candidate is physically apt for the specialization and **authorized by the general practitioner**. Candidates who choose the Plastic Arts – Photography – Computerized Image Processing specialization will submit the results of the ophthalmologic examination.

Candidates with chronic illnesses will submit medical certificates authorized by county medical commissions (or, as the case may be, by the Bucharest medical commission) of school and professional orientation. Said medical certificates will mention explicitly the degree of illnesses, depending on the affected area, in conformity with medical criteria of school and professional orientation, under the Order of the Ministry of Health 428/1989.

Failure to declare said illnesses will trigger the institutional consequences currently in force.

e) 4 color photographs ID type (3/4 cm) on photographic paper;

f) a certificate attesting to the fact that s/he is a student in the current academic year, issued by the Dean's office, as well as the Baccalaureate diploma or its equivalent in the original or notarized copy, for candidates who wish to pursue a new field;

g) a notarized copy of the Bachelor's diploma or its equivalent, for candidates who wish to enroll a second specialization;

h) supporting documents for candidates who request admission fee exemptions (notarized copies of the parents' death certificates, for orphaned candidates; certificates from the children's home, should it be case; certificates attesting to the parents' workplace, for children of teaching personnel, who benefit from admission fee exemptions and free accommodation; copies of relevant diplomas for candidates awarded in international school competitions and national artistic competitions at least once in the last two years – 2011/2012 and 2012/2013 – , should they be on the list of the Ministry of National Education);

i) supporting documents for candidates who request the reduction of admission fees by 50% (for single orphans) and by 75% for candidates whose family income does not exceed the minimum gross salary (the last pension slip for children of parents retired from work, should the pensions not exceed the minimum gross salary; certificates concerning the family income should it not exceed the minimum gross salary);

j) a receipt issued by the cashier at the National University of Arts in Bucharest attesting to the payment of the admission fee (**100 RON**);

The foreign candidates' admission files for Bachelor programs must include the following:

a) an application for the issuance of the letter of acceptance to studies, as seen in Annex 2a and 2b, which is a part of the present methodology, filled out completely, in two copies;

b) the study certificate – notarized and translated copy – which allows for the candidate's access to the respective type of education (the Baccalaureate diploma or its equivalent);

c) the transcripts – notarized and translated copies – corresponding to the graduated studies and the course description, for candidates who request the recognition of study periods;

d) a notarized and translated copy of the birth certificate;

e) a copy of the passport – valid at least 6 months after the date of the letter of acceptance;

f) medical certificate (in an international language) which attests that the candidate has no contagious diseases or other afflictions incompatible with the future profession.

**Art.29.** On signing the registration sheet (the application), the candidate will choose to undergo the admission examination for one of the faculties and specializations within the National University of Arts in Bucharest and will state his/her awareness of:

1. – the structure of artistic education in the National University of Arts;

2. – the methodology for admission in the first year;

3. – the principle that the competence of admissions commissions cannot to be contested;

4. – the fact that the National University of Arts is not responsible for ensuring the admitted candidates' accommodation and meals.

**Art.30.** Candidates who hold a Bachelor's diploma from the National University of Arts in Bucharest may be registered for a second specialization without an admissions examination, with the exception of the following specializations: ART HISTORY AND THEORY;

CONSERVATION AND RESTAURATION; FINE ARTS (PHOTOGRAPHY – COMPUTERIZED IMAGE PROCESSING) and DESIGN.

Candidates on these places will be admitted in the descending order of the general averages of study years.

**Art.31.** Candidates who hold a Bachelor’s diploma in the specialization ART HISTORY AND THEORY may pursue a second specialization within the National University of Arts in Bucharest only provided they undergo the admissions examination and be declared “Admitted”.

## CHAPTER IV

### EXAMINATION SUBJECTS

**Art.31.** The examination subjects are as follows:

#### **I. THE FACULTY OF FINE ARTS**

The field of VISUAL ARTS

**Specialization: FINE ARTS (PAINTING)**

1. – Eliminary Test – applied (1 day × 6 hours)

– Drawing – observation study

Technique: optional

Dimension: 50 /70 cm

2. Vocational Test – applied (1 day × 6 hours)

– Color – observation study

Technique: optional

Dimension: 50 /70 cm

3. – Interview – oral

- The candidate will present before the commission the works accomplished during the admissions examination, as well as those included in the portfolio;
- The candidate will submit a portfolio with approximately 20 works completed outside the admissions examination, out of which 10 should be drawing and color studies.

**Specialization: FINE ARTS (GRAPHICS)**

1. Eliminator Test – applied (1 day × 4 hours)

– Object composition

Technique: optional

Dimension: min. A3 (30/42 cm), max. 50 /70 cm

3 preparatory sketches

Technique: optional

Dimension: 50 /70 cm

2. Vocational Test – applied (1 day × 6 hours)

Drawing – observation study

Technique: optional

Dimension: 50 /70 cm

3. – Interview – oral

– The candidate will present before the commission the work accomplished during the admissions examination;

– The candidate will present before the commission a portfolio with maximum 20 works completed by the candidate outside the admissions examination.

**Specialization: FINE ARTS (SCULPTURE)**

1. Eliminator Test – applied (1 day × 4 hours)

- Drawing study, live model or antique plaster

Technique: optional

Dimension: 50/70 cm

2. Vocational Test – applied (1 day × 6 hours)

- Composition

Technique: modeling

3. Interview: – oral

– The candidate will present before the commission the work accomplished during the admissions examination;

– The candidate will present before the commission a portfolio with maximum 20 works completed by the candidate outside the admissions examination.

**Specialization: FINE ARTS (PHOTOGRAPHY – COMPUTERIZED IMAGE PROCESSING)**

1. – Eliminary Test (practical examination)

– Vocational test (photographic composition)

– The candidate will create a photographic composition.

– applied (15 minutes / candidate)

(the paraphernalia, lighting gear and cameras will be made available)

The purpose of this examination is to test the candidates' knowledge and abilities regarding the selection of frame composition and photography technique.

2. – Interview with portfolio presentation and an examination based on art history and photography based on a mandatory bibliography – oral

*Bibliography:*

Gabriel Bauret “Abordarea fotografiei”, Bucharest: All, 1998;

Roland Barthes “Camera luminoasă – Insemnări despre fotografie”, the Balcon Collection, Cluj: Ideea Design & Print, 2005;

Ernest Gombrich “Istoria artei”, Bucharest: Pro, 2007;

“Istoria artei – de la pictura rupestră la arta urbană”, RAO, 2012.

Portfolio with minimum 25 photographs (18 /24 cm, the photography technique is optional).

The purpose of this examination is to test candidates' knowledge and abilities regarding the selection of the subject, the frame composition, the photography technique, as well as of image processing and printing.

## **II. THE FACULTY OF DECORATIVE ARTS AND DESIGN**

The field of VISUAL ARTS

Specialization: MURAL ART

1. – Eliminary Test – applied / oral

– Interview

– The candidate will present before the commission a portfolio with maximum 20 personal works meant to reflect the candidate's preoccupations in the field.

2. Vocational Test – applied (1 day × 6 hours)

– Drawing

Technique: optional

Dimension: 50 / 70 cm.

Specialization: TEXTILE ARTS – textile design

1. – Eliminary Test – applied / oral

– Interview

– The candidate will present before the commission a portfolio with maximum 30 personal works meant to reflect the candidate's preoccupations in the field (10 drawing sketches, 10 color sketches and 10 composition projects).

2. Vocational Test – applied (1 day × 6 hours)

– Drawing

Technique: optional

Dimension: 50 / 70 cm.

**Specialization: FASHION – fashion design**

1. – Eliminary Test – applied / oral

– Interview

– The candidate will present before the commission a portfolio with maximum 20 personal works meant to reflect the candidate’s preoccupations in the field.

The interview is based on a mandatory bibliography.

**Bibliography:**

**Adriana Botez Crainic** “Istoria Artelor Plastice”, vol. 1, 2, 3, Bucharest: Editura Didactică și Pedagogică, 1994.

**Adina Nanu** “Arta pe om”, Bucharest: Compania, 2000.

**Adina Nanu** “Vezi”, Bucharest: Editura Didactică și Pedagogică, 2011.

2. Vocational Test – applied (1 day × 6 hours)

– Specialization composition

Technique: optional

Dimension: 50 / 70 cm.

**Specialization: CERAMICS – GLASS – METAL**

1. – Eliminary Test – applied / oral

– Interview

– The candidate will present before the commission a portfolio with maximum 20 personal works meant to reflect the candidate’s preoccupations in the field.

2. – Vocational Test – applied (1 day × 6 hours)

– Drawing study

Technique: optional

Dimension: 50 / 70 cm.

**Specialization: DESIGN**

1. – Eliminary Test – applied / oral  
– The candidate will present before the commission an A3 portfolio with maximum 10 works (meant to reflect the candidate's preoccupations in the field).

2. – Vocational Test – applied (1 day × 6 hours)

a) Drafts, drawing and color

Technique: optional

Dimension: A3 sheet (30 / 42 cm)

b) Project sketch – applied (1 day × 6 hours)

Technique: optional

Dimension: 50 / 70 cm.

3. – Interview – oral

– The candidate will present before the commission the works accomplished during the admissions examination.

– The candidate will present a portfolio with maximum 20 works completed outside the admissions examination (different from the works presented during the eliminary test).

**Specialization: SCENOGRAPHY AND ARTISTIC EVENT**

1. – Eliminary Test

- Admissions examination based on portfolio (file) with minimum 20 works which should include:

- model drawing (portrait, seated model)

- ornamental drawing (various molds, bas-reliefs, a.o.)

- free perspectives (interiors and streets)

- composition (various techniques: charcoal, inks, watercolors, a.o.)

2. – Interview – oral



– The interview aims to assess the candidates’ level of general knowledge, with an emphasis on drama and art history.

– The interview is organized around discussions based on the texts and movies included in the bibliography.

Selective bibliography:

DRAMA

PREDA, Marin: **Morometii, vol. I-II**

SORESCU, Marin: **Matca**

CALINESCU, George: **Enigma Otiliei**

BLAGA, Lucian: **Mesterul Manole**

CARAGIALE, Ion Luca: **O scrisoare pierduta; O noapte furtunoasa**

ALECSANDRI, Vasile: **Coana Chirita**

W. SHAKESPEARE: **Romeo si Julieta, Hamlet**

A.P. CEHOV: **Pescarusul**

FILMOGRAPHY

MOROMETII – dir. Stere Gulea

FELIX SI OTILIA – dir. Iulian Mihu

DE CE TRAG COPOTELE MITICA – dir. Lucian Pintilie

DUHUL AURULUI – dir. Dan Pita and Mircea Veroiu

### **III. THE FACULTY OF ART HISTORY AND THEORY**

The field of VISUAL ARTS

Specialization: **ART HISTORY AND THEORY**

– The selection of students is based on the evaluation of the candidates’ files\*

\* 100% of the Baccalaureate average

Specialization: **CONSERVATION AND RESTAURATION**

1. Interview

– oral, 1 day

The interview will consist of the following steps:

- The candidate will present the levels of education previously graduated;
- The candidate will speak about his/her enrollment in other types of training;
- The candidate will speak about his/her cultural experience, with an emphasis on areas regarding cultural patrimony;
- The candidate will present his/her personal achievements in the artistic field of restoration or in other related fields (a portfolio with minimum 10 works).

## **CHAPTER V**

### **SUBJECTS FOR THE ADMISSIONS EXAMINATION**

**Art.33.** The faculty admissions commission and the Rector approve a commission responsible for the drafting of subjects for each test established by the faculties within the university. Said commissions will consist of three experienced and renowned professors.

**Art.34.** For the practical tests, in which candidates participate individually, the specialization commission will prepare sets of cards with 3 subjects each, in accordance with the specificity of each specialization. The cards will be prepared at least 2 days before the practical tests and will be drafted so as to ensure equal challenge for all candidates. The cards will be sealed, kept under lock, in sealed metallic containers, at the headquarters of the faculty admissions commission.

## **CHAPTER VI**

### **EXAMINING AND GRADING THE CANDIDATES**

**Art.35.** The schedule for the examinations will be posted at least 24 hours in advance, and will include the name, date and time of the examination, as well as their distribution in rooms and seats.

**Art.36.** The tests for the admissions examination are:

- oral tests
- practical tests

The oral tests aim to examine the candidate's basic knowledge acquired during high-school, meant to attest that the future student will adapt optimally to new theoretical requirements.

The practical tests aim to capitalize on the candidate's particular aptitudes.

In order to test the candidates' artistic abilities, the admissions examination will include an obligatory eliminatory practical test, graded as **admitted / rejected**.

**Art.37.** Candidates must purchase their own materials for the practical tests, depending on their nature.

**Art.38.** The candidates are distributed alphabetically in the rooms. Upon entering the rooms, their identities will be checked based on their ID cards or passports, on their admission pass bearing the candidate's photograph and on the nominal list. Candidates who fail to present all the necessary identification documents are not allowed to enter the examination rooms. Should any exceptional cases occur regarding the candidates' identification documents, they will be communicated to the central admissions commission by the secretary of the faculty admissions commission.

**Art.39.** Each candidate is examined, depending on the nature of the test, by 3-5 members of the teaching personnel who grade each test independently, from 1-10, and then establish the average result of the test.

**Art.40.** The general average of the admissions examination represents the arithmetic average of all the tests' averages, with two decimals, unrounded.

**Art.41. Contestations will not be admitted for oral and practical tests, irrespective of the session in which they are carried out.**

**CHAPTER VII**  
**THE RESULTS OF THE ADMISSIONS EXAMINATION**  
**AND THEIR COMMUNICATION**

**Art.42.** The results of the admissions examination, verified and approved by the university admissions commission, will be communicated to the candidates by being posted publicly. Admission to the Bachelor's studies program depends strictly on the number of places established through Government Decision and distributed to the National University of Arts in Bucharest through the Order of the Ministry of National Education.

**Art.43.** The general admission average is established as the arithmetic average with two decimals, unrounded, of the averages for each test. Tests for which the candidate is not present will be graded with 0 and will be included in the calculation of the general average.

**Art.44.** Candidates will be admitted to the Bachelor's studies program in the order of their general admission averages, starting with the highest, within the limits of the places for which the examination is organized, established for each faculty and/or field of studies.

For cases in which more candidates with the same average occupy the final position, the Senate of the National University of Arts in Bucharest established the following criteria for the ranking of candidates, for all specializations with the exception of Art History and Theory:

1. The Bacalaureate average.
2. The multi-annual high-school average.

The criteria for the ranking of candidates for the specialization Art History and Theory:

1. The multi-annual high-school average.
2. The average of their history averages.

The minimum admission grade is 5.00 (five) for all specializations.

**Art.45.** The results of the admissions examination will be communicated by being posted, on separate lists, in the descending order of averages, for the candidates admitted on state-funded or fee-paying places and for the rejected candidates. Lists will be posted for each specialization, and for each candidate they will specify the average for each test and the general admission average. The admitted candidates are enrolled in the first year, based on the results of the admissions examination for the current year, by the Rector's decision. The documents of

candidates who were rejected or who renounce their place are returned unconditionally, as soon as possible.

**Art.46.** Provided that not all places are filled after the admissions examination for some specializations, the National University of Arts in Bucharest reserves the right to redistribute the rejected candidates in conformity with the following procedure:

– within 5 days since the posting of results, the candidates who were rejected should submit to the secretariat of the faculty where they underwent the examination an application for a specialization where there are vacancies and which they wish to pursue;

–the rejected candidates will be redistributed in the descending order of their averages to the specializations they opted for until the vacancies are filled.

**Art.47.** The amount of the tuition fee for the candidates admitted on fee-paying places is set by the Senate of the National University of Arts in Bucharest for the academic year 2013/2014 at 4,100 RON.

RECTOR,  
Prof. Dr. Cătălin Mihai Bălescu

Approved,  
THE LEGAL DEPARTMENT,  
Director,  
csj. Flavia Mantea

THE NATIONAL UNIVERSITY OF ARTS IN BUCHAREST  
BACHELOR'S STUDIES

**REGISTRATION SCHEDULE**

FOR THE EXAMINATIONS FOR ADMISSION TO BACHELOR'S STUDIES  
SEPTEMBER 2013

- Monday September 2<sup>nd</sup> 2013 between 10.30-15.00
- Tuesday September 3<sup>rd</sup> 2013 between 10.30-15.00
- Wednesday September 4<sup>th</sup> 2013 between 10.30-15.00
- Thursday September 5<sup>th</sup> 2013 between 10.30-15.00
- Friday September 6<sup>th</sup> 2013 between 10.00-13.00
- Monday September 9<sup>th</sup> 2013 between 10.30-15.00

THE NATIONAL UNIVERSITY OF ARTS  
BUCHAREST

ENROLLMENT FIGURES\*

for the first year (2013-2014) proposed by the Senate of the National University of Arts  
in Bucharest,

1. Bachelor's studies

No.	Faculty / Department	Bachelor's studies (type of education)	Proposed enrollment figures*	
			state-funded	fee-paying
1.	THE FACULTY OF FINE ARTS Telephone: 021/315.69.07	<b>Field: Visual Arts – IF</b>		
		Fine Arts (Painting)	22	20
		Fine Arts (Sculpture)	15	13
		Fine Arts (Graphics)	28	20
		Fine Arts (Photography – Computerized Image Processing)	23	17
<b>TOTAL</b>			<b>88</b>	<b>70</b>
2.	THE FACULTY OF DECORATIVE ARTS AND DESIGN Telephone: 021/319.10.77	<b>Field: Visual Arts – IF</b>		
		Mural Art	15	10
		Textile Arts – textile design	14	1
		Fashion – fashion design	28	18
		Ceramics – Glass – Metal	19	11
		Design	38	22
Scenography and artistic event	10	10		
<b>TOTAL</b>			<b>124</b>	<b>72</b>
3.	THE FACULTY OF ART HISTORY AND THEORY Telephone:	<b>Field: Visual Arts – IF</b>		
		Arts History and Theory	15	10
		Conservation and Restoration	8	2

	021/312.45.51			
<b>TOTAL</b>			<b>23</b>	<b>12</b>
<b>TOTAL</b>			<b>235</b>	<b>154</b>

\*) The enrollment figures are not yet approved by the Ministry of National Education and may be subject to modifications.

**RECTOR,**

Prof. Dr. Cătălin Mihail Bălescu



**NOTA BENE!**

**Please write the following on the file (envelope):**

**- FACULTY**

.....

**- SPECIALIZATION**

.....

**- SURNAME, FATHER'S INITIAL, FIRST NAME (IN THE ORDER IN THE BIRTH CERTIFICATE), MARRIED NAME (if necessary).**

**Please write your name and surname on the back of the photographs.**

## THE NATIONAL UNIVERSITY OF ARTS IN BUCHAREST

### **ANNEX 2** to the Methodology concerning the admissions examination in the first cycle of Bachelor's studies, September 2013

Candidates awarded in international school competitions and international artistic competitions recognized by the National University of Arts in Bucharest, candidates awarded the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prize in national school competitions at least once in the last two years (2011/2012 and 2012/2013) and are on the list of the Ministry of National Education will participate in all the examinations provided for in the admissions methodology and will be declared “admitted” depending on the specialization for which they were awarded (the 1<sup>st</sup> test for the candidates registered in all specializations, with the exception of Art History and Theory, where they will be admitted on state-funded places, with no admissions examination.)

THE NATIONAL UNIVERSITY OF ARTS IN BUCHAREST

NOTE FOR THE CANDIDATES  
IN THE ADMISSIONS EXAMINATION IN THE 1st CYCLE  
OF BACHELOR'S STUDIES  
SEPTEMBER 2013

All working materials for the practical tests in the admissions methodology will be purchased by the candidates, depending on the test: drawing paper, cardboard, canvas (50 / 70); drawing paper A3 (30 / 42 cm).

For the test PHOTOGRAPHIC COMPOSITION AND MODELING, materials will be provided by the University.

TECHNIQUES: - optional: charcoal, crayon, ink, oil, watercolor, a.s.o., in conformity with the specificity of each discipline (drawing, color, a.s.o.).

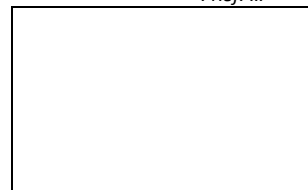
**Anexa Nr. 2B**

\*) Anexa nr. 2B înlocuiește anexa nr. 2.

MINISTERUL EDUCAȚIEI NAȚIONALE  
MINISTÈRE DE L'ÉDUCATION NATIONALE

**DIRECȚIA GENERALĂ RELAȚII INTERNAȚIONALE**  
DIRECTION GÉNÉRALE DES RELATIONS INTERNATIONALES  
28-30 G-ral Berthelot Street/12 Spiru Haret Street, 010168 Bucharest  
Tel. (+4021) 4056200; 4056300

: Ref. ...



**CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII**  
**(DEMANDE D'APPLICATION POUR LA LETTRE D'ACCEPTATION AUX ÉTUDES)**

(Se completează cu majuscule/to be filled in with capital letters/A completer en majuscules)

1. NUMELE \_\_\_\_\_ PRENUMELE \_\_\_\_\_  
(SURNAME(S)/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR \_\_\_\_\_  
(PREVIOUS SURNAMES/NOMS PORTES ANTERIEUREMENT)

3. LOCUL ȘI DATA NAȘTERII Țara \_\_\_\_\_ Localitatea \_\_\_\_\_ Data \_\_\_\_\_  
(DATE AND PLACE OF BIRTH/ (COUNTRY/ (PLACE/ (DATE/  
DATE ET LIEU DE NAISSANCE) PAYS) LOCALITE) DATE)

\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
Z Z L L A A A A  
(D D M M Y Y Y Y)

4. PRENUMELE PĂRINȚILOR \_\_\_\_\_  
(PARENTS GIVEN NAMES/PRENOMS DES PARENTS)

5. SEXUL (SEX/SEXE):  M  F

6. STAREA CIVILĂ:  CĂȘĂTORIT(Ă)  NECĂȘĂTORIT(Ă)  DIVORȚAT(Ă)  VĂDUV(Ă)  
(MARRIED/ (SINGLE/ (DIVORCED/ (WIDOW(ER)/  
MARIE(E)) CELIBATAIRE) DIVORCE(E)) VEUF(VEUVE))

7. CETĂȚENIA (CETĂȚENIILE) ACTUALE \_\_\_\_\_ CETĂȚENII ANTERIOARE \_\_\_\_\_  
(ACTUAL CITIZENSHIP(S)/ (PREVIOUS CITIZENSHIPS/  
NATIONALITE(S) ACTUELLE(S)) NATIONALITES ANTERIEURES)

8. DOCUMENT DE CĂLĂTORIE: TIPUL \_\_\_\_\_ SERIE \_\_\_\_\_ NR. \_\_\_\_\_  
(TRAVEL DOCUMENT/ (TYPE/TYPE) (SERIES/SERIE) (NO/NO)  
DOCUMENT DE VOYAGE)

ELIBERAT DE ȚARA: \_\_\_\_\_  
(COUNTRY ISSUED BY/  
EMIS PAR PAYS)

LA DATA \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_  
(DATE OF (DATE OF  
ISSUE/A) Z Z L L A A A A

VALABILITATE \_\_\_\_\_  
(VALIDITY/  
EXPIRANT LE)

9. DOMICILIUL PERMANENT ACTUAL: ȚARA \_\_\_\_\_ LOCALITATEA \_\_\_\_\_  
(ACTUAL PERMANENT RESIDENCE/ (COUNTRY/ (PLACE/  
DOMICILE PERMANENT ACTUEL) PAYS) LOCALITE)

10. PROFESIA \_\_\_\_\_ LOCUL DE MUNCĂ \_\_\_\_\_  
(PROFESSION/PROFESSION) (WORK PLACE/LIEU DE TRAVAIL)

11. L'adresse complete à laquelle l'université peut envoyer la Lettre d'acceptation \_\_\_\_\_  
\_\_\_\_\_

12. MOTIVAȚIA DEPLASĂRII ÎN ROMÂNIA (PURPOSE OF VISIT/BUT DE SEJOUR)  
 STUDII (ÉTUDES)

**NOTE: Tous les champs sont obligatoires, doivent être complétés et doivent être accompagnés par les documents mentionnés à la Section V, sinon votre sollicitation ne sera pas analysée. La demande doit être soumise dans 2 exemplaires.**

**I. Études**

Nom et adresse du Lycée/Université	Date d'Admission/Date de Finalisation	Type de Certificat reçu

**II. Option d'études en Roumanie**

Option d'études en Roumanie	Domaine/ Spécialité	Lycée/ Université	Langue d'enseignement	Je désire suivre le cours préparatoire de langue Roum (Pour OUI il faut mentionner l'Université)	
				OUI	NON
Préuniversitaire, classe					
Universitaire					
Master					
Spécialisation					

<b>Doctorat</b>					
-----------------	--	--	--	--	--

**III. Langues connues (rempli: excellent, bonne, faible)**

Langue	Écrit	Parlée	Institution qui a émis le certificat
Roumain			

**IV. Déclaration du sollicitéur**

*Je me suis obligé de respecter les lois en vigueur en Roumanie, les normes et les réglementations des écoles et des universités, ainsi que les règles de cohabitation sociale.*

*J'ai pris note que la valeur des taxes d'études peut être changée pendant l'année d'études et qu'il faut les payer, en devise étrangère, 9 mois en avance pour cours complets et 3 mois en avance pour les cours partiels.*

*Je comprends et j'accepte que toute information incorrecte ou fausse, toute omission vont entraîner ma disqualification.*

**V. Annexes**

1. Photocopies et traductions légalisées des certificats d'études;
2. La liste complète des résultats des études pour chaque année, pour les sollicitéurs des études postuniversitaires et pour les étudiants qui désirent se transférer d'un autre pays (photocopies et traductions légalisées).
3. Photocopie et traductions légalisées de l'acte de naissance;
4. Photocopie du passeport;
5. Certificat médical (traductions légalisées dans une langue de circulation internationale).

*À mon arrivée en Roumanie je vais présenter tous les documents en original.*

Date .....

Signature .....

	<b>REZERVATĂ AUTORITĂȚILOR OBSERVAȚII (OBSERVATION)</b>	
AUTHORITY ONLY		RESERVE AUTORITES

**NOTE: Tous les champs sont obligatoires, doivent être complétés et doivent être accompagnés par les documents mentionnés à la Section V, sinon votre sollicitation ne sera pas analysée. La demande doit être soumise dans 2 exemplaires.**

Anexa Nr. 2A<sup>\*)</sup>

\*) Anexa nr. 2A înlocuiește anexa nr. 2.

MINISTERUL EDUCAȚIEI NAȚIONALE  
MINISTRY OF NATIONAL EDUCATION

**DIRECȚIA GENERALĂ RELAȚII INTERNAȚIONALE**  
GENERAL DIRECTION FOR INTERNATIONAL RELATIONS  
28-30 G-ral Berthelot Street/12 Spiru Haret Street, 010168 Bucharest  
Tel. (+4021) 4056200; 4056300

Nr. Ref. ...

--

**CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII**  
**(APPLICATION FOR THE ISSUANCE OF LETTER OF ACCEPTANCE TO STUDIES)**

(Se completează cu majuscule/to be filled in with capital letters/A completer en majuscules)

1. NUMELE \_\_\_\_\_ PRENUMELE \_\_\_\_\_  
(SURNAMENES/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR \_\_\_\_\_  
(PREVIOUS SURNAMENES/NOMS PORTES ANTERIEUREMENT)

3. LOCUL ȘI DATA NAȘTERII Țara \_\_\_\_\_ Localitatea \_\_\_\_\_ Data \_\_\_\_\_  
(DATE AND PLACE OF BIRTH/ (COUNTRY/ (PLACE/ (DATE/  
DATE ET LIEU DE NAISSANCE) PAYS) LOCALITE) DATE)

|\_|\_|/|\_|\_|/|\_|\_|/|\_|\_|/|\_|\_|  
Z Z L L A A A A  
(D D M M Y Y Y Y)

4. PRENUMELE PĂRINȚILOR \_\_\_\_\_  
(PARENTS GIVEN NAMES/PRENOMS DES PARENTS)

5. SEXUL (SEX/SEXE): |\_| M |\_| F

6. STAREA CIVILĂ: |\_| CĂȘĂTORIT(Ă) |\_| NECĂȘĂTORIT(Ă) |\_| DIVORȚAT(Ă) |\_| VĂDUV(Ă)  
(MARRIED/ (SINGLE/ (DIVORCED/ (WIDOW(ER)/  
MARIE(E)) CELIBATAIRE) DIVORCE(E)) VEUF(VEUVE))

7. CETĂȚENIA (CETĂȚENIILE) ACTUALE \_\_\_\_\_ CETĂȚENII ANTERIOARE \_\_\_\_\_  
(ACTUAL CITIZENSHIP(S)/ (PREVIOUS CITIZENSHIPS/  
NATIONALITE(S) ACTUELLE(S)) NATIONALITES ANTERIEURES)

8. DOCUMENT DE CĂLĂTORIE: TIPUL \_\_\_\_\_ SERIE \_\_\_\_\_ NR. \_\_\_\_\_  
(TRAVEL DOCUMENT/ (TYPE/TYPER) (SERIES/SERIE) (NO/NO)  
DOCUMENT DE VOYAGE)

ELIBERAT DE ȚARA: \_\_\_\_\_  
(COUNTRY ISSUED BY/  
EMIS PAR PAYS)

LA DATA \_\_\_\_\_  
(DATE OF  
ISSUE/A) |\_|\_|/|\_|\_|/|\_|\_|/|\_|\_|/|\_|\_|  
Z Z L L A A A A

VALABILITATE \_\_\_\_\_  
(VALIDITY/  
EXPIRANT LE)

9. DOMICILIUL PERMANENT ACTUAL: ȚARA \_\_\_\_\_ LOCALITATEA \_\_\_\_\_  
(ACTUAL PERMANENT RESIDENCE/ (COUNTRY/ (PLACE/  
DOMICILE PERMANENT ACTUEL) PAYS) LOCALITE)

10. PROFESIA \_\_\_\_\_ LOCUL DE MUNCĂ \_\_\_\_\_  
(PROFESSION/PROFESSION) (WORK PLACE/LIEU DE TRAVAIL)

11. The complete address where the Ministry of National Education can send you the Letter of Acceptance \_\_\_\_\_

12. MOTIVAȚIA DEPLASĂRII ÎN ROMÂNIA (PURPOSE OF VISIT/BUT DE SEJOUR)  
|\_|\_| STUDII (STUDIES)

**NOTE: All the fields are mandatory, must be completed and have to be accompanied by the documents mentioned in Section V, otherwise your request will not be processed. The application must be submitted in 2 copies.**

**I. Education Background**

Name and Location of the Secondary School/University	Date of Admission/Date of Completion	Type of Certificate issued

**II. Studies applied in Romania**

Studies applied in Romania	Branch/Speciality	High School/University	Language of instruction	I apply for the Romanian language course (For YES have to mention the University)	
				YES	NO
Secondary, in the grade					
Undergraduate					
Master					

**NOTE: All the fields are mandatory, must be completed and have to be accompanied by the documents mentioned in Section V, otherwise your request will not be processed. The application must be submitted in 2 copies.**

<b>Specialization</b>					
<b>Doctorate</b>					

**III. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor)**

<b>Language</b>	<b>Writing</b>	<b>Speaking</b>	<b>Institution that issued the certificate</b>
Romanian			

**IV. Statement of the applicant**

I oblige myself to observe the laws in force in Romania, the school and university rules, regulations and norms, as well as those for social life.  
 I have taken note of the fact that school fees may change during the years of study and must be payed, in free currency, in advance for a period of at least 9 months for full time courses and at least 3 months for part time courses.  
 I am aware that any untrue information will lead to my disqualification.

**V. Annex**

1. Photocopy and authenticated translation of the certificate of studies;
2. The list of results of the completed study years (Academic Transcripts) for postgraduate studies applicants and for those wishing to continue studies started in other countries (photocopy and authenticated translation)
3. Photocopy and authenticated translation of the birth certificate;
4. Photocopy of the passport;
5. Medical certificate (translated in a language widely spread internationally).

On my arrival in Romania I should submit the original documents.

Date .....

Signature .....

	<b>REZERVATĂ AUTORITĂȚILOR OBSERVAȚII (OBSERVATION)</b>	
AUTHORITY ONLY		RESERVE AUTORITES