

**MINISTRY OF NATIONAL EDUCATION AND SCIENTIFIC RESEARCH
NATIONAL UNIVERSITY OF ARTS FROM BUCHAREST (UNAB)**

Information valid for the candidates

FOREIGN CITIZENS FROM THIRD COUNTRIES

Extract from the „*Methodology of the operation of the admission contest in the cycle I - bachelor studies – session September 2016*” approved in the Senate Meeting on March 3rd 2016.

At the admission to the cycle I of bachelor studies the highschool graduates with a baccalaureate degree or the equivalent degree can candidate.

The registration of the candidates at the admission contest is done at the secretary offices of the faculties in the UNAB, no later than August 8th 2016 for all the specialisations.

At the admission to all the study cycles, **the foreign citizens have the obligation to present a certificate of Romanian language proficiency**, issued by the institutions habilitated by the Ministry of National Education and Scientific Research.

The registration file of the foreign citizens at the bachelor studies shall mandatorily comprise the following documents:

- a) the application for the issue of the letter of acceptance to studies (provided in the annex), with all the boxes completed, in two copies;
- b) the study acts - original, copy and certified copy into Romanian - that allow access to the that person to the respective form of education (baccalaureate degree or its equivalent)
- c) the certificate of equivalence of the study acts, issued by the National Centre for Recognition and Equivalence of Diplomas (<http://cnred.edu.ro/en/#Activities>)
- d) the transcripts of records for the studies made – copy and certified translation into Romanian, in the case of the candidates who request for the equivalence of the study periods;
- e) the graduation certificate of the preparatory year, the Certificate of language proficiency or, where applicable, the study acts certifying the graduation of at least 4 years of studies at a school teaching in Romanian;
- f) the birth certificate – copy and certified translation into Romanian;
- g) the certificate for the name change, where applicable - copy and certified translation into Romanian;
- h) the copy of the passport, valid for at least 6 months after the date when the letter of acceptance to studies was issued;
- i) the medical certificate (in a language of international circulation) certifying that the person

who is to register to studies does not suffer from contagious diseases or other affections incompatible with the future profession;

j) 4 color identity card sized photos (3/4 cm) on photo paper;

k) the envelope sized file.

Application procedure:

1. The candidates submit the files directly at the accredited higher education institution they choose. The higher education institutions assess the file and communicate the list of people proposed for the issue of the letter of acceptance to the Ministry of National Education and Scientific Research - General Directorate for International Relations and European Affairs. This list shall be mandatorily accompanied by a copy of the applications for the issue of the letter of acceptance to the studies completed by the applicants. The General Directorate of International Relations and European Affairs shall issue the Letter of acceptance to studies they shall send to the applicant higher education institution – **deadline August 8th 2016**

2. After receiving the letter of acceptance from MECSA candidate will hold an aptitude test specific study program chosen and overview map works with maximum 20 specific area chosen.

3. The registration shall be done according to the schedule established by the accredited higher education institution, where the applicant applied.

4. At the registration, the applicants shall present the documents in the candidature file, in original, authenticated by the Embassy of Romania from the issuing country or the Hague apostille, if the previous studies were not done in Romania, in a country of the European Union or in compliance with the agreements of legal assistance concluded by Romania with third countries, together with the Letter of acceptance to studies and the passport with the visa valid for „studies”.

For more **information** please go the following links:

<http://www.unarte.org/resdoc/UNARTE%20-%20Metodologie%20Admitere%20Licenta%202016.pdf>

<http://www.edu.ro/index.php/articles/c1137/>